

ZooNation Academy of Dance COVID 19 Guidelines for Students and Parents/Guardians

After reviewing current Government guidelines for Out Of School Settings (OOSS) activities and Urdang's own Covid 19 Policy for external hires, ZooNation Academy of Dance have created the below set of guidelines for our students and parents/guardians to comply with in order to return safely back to the studio;

Arrival and Departure of Urdang

- There will be two-meter spacing lines placed outside the Finsbury Town Hall entrance on Garnault Place, for safe queuing to get into the building. Participants arriving for class must do so in good time before their first class as a queuing system will be in place.
- All students are to be dropped to the main reception of Urdang on Garnault Place
- Students can only enter one at a time and must sign in at the ZooNation desk inside the reception door
- All participants temperature will be taken upon arrival and will be asked to use the hand sanitiser provided.
- All students must wear face masks upon arrival and at ALL times whilst outside the studio, but still in the building.
- Please ensure you wash/sanitise your hands after taking your mask off and before touching your face or anything else. And please keep your mask in a separate, dedicated plastic bag so it does not become contaminated when not using it.
- All students must arrive in dancewear and with only one small bag of belongings, which will be left in a designated area inside the studio.
- Shoes must remain on at all times. There will be no floor work done in class so hands need never touch the floor.
- Whilst in the building a one-way flow system will be in use and must be adhered to at all times. There will be increased signage giving full directions. There is also a floor plan of the building available showing a one-way flow system and also space usage.
- Students must exit building immediately at the end of their session via Garnault Place, following the one-way system to get there.

Changing Facilities

- There will be no access to changing rooms or showers.
- Toilet facilities will be open but only one student at a time can access them.
- When using toilet facilities after washing hands taps, toilet handles and door handles must be wiped with sanitiser provided
- Any Under 8s students will be accompanied to the toilet with a ZAD Manager

Recreation Facilities:

- These areas will not be available for use.
- Everyone entering the building **must** bring their own food for the day and all drinks.
- Water dispensers will be in use. Disinfectant wipes stationed by the units

must be used to clean the controls before and after use.-

Vending machines will be in use but the controls must be cleaned before and after each usage. There will be a sanitiser spray and blue paper beside the Vending machines to clean the control panels with before use.

Studios:

- Studio floors will be clearly marked to ensure safe distancing. There will also be marked spaces for bags and jackets. Please leave your masks on top of the bags for easy retrieval in case of an emergency.
- Most studios have wall sanitiser units. As well as these units all teaching spaces will have a station with a sanitiser pump for hand use, spray disinfectant, and blue paper for use to clean ballet barres, sound systems keyboards, and any other hard surface that may require cleaning.
- All studios will be cleaned thoroughly in between each group
- Sound systems will be kept at a low level (below 98dbs) to ensure that teachers do not shout during classes.
- As the studios have no forced ventilation, all doors (even some fire doors) and windows will remain open as much as possible. This includes doors with keypads. This is to reduce the need to touch handles and faceplates as much as possible
- **PLEASE DO NOT PUT HANDS ON THE MIRRORS OR LEAN AGAINST THE WALLS.**

ZAD Illness Policy

- If you are showing any symptoms (as per the current government guidelines) then ENSURE you do not attend class. Even if they present themselves on the way to class.
- If a student shows any symptoms whilst in class and/or starts to feel unwell they must inform the teacher immediately. Without causing any alarm the teacher will inform the ZAD Manager and the student will be escorted from the classroom to a designated 'Isolation Room', where their in case of emergency contact will be called for immediate collection.
- You will then be required to obtain a Coronavirus test from the NHS, and we will need to see evidence of a negative result before being able to return to the classroom.
- The rest of class will resume that session as normal and they will be informed if the student has tested positive. As classes are bi weekly there will be no need to miss the following session as 14 days will have gone by before next in the studio.

THE MOST IMPORTANT THINGS TO REMEMBER ARE:

- ● **WASH YOUR HANDS REGULARLY**
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- ● **WEAR FACIAL COVERING IN COMMUNAL AREAS**
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- ● **KEEP TO 2M SOCIAL DISTANCING**